

**Group Report Form    KMASC**

**Date:** \_\_\_\_\_

**Group Name:** \_\_\_\_\_

**Average Attendance:** \_\_\_\_\_

**Beginning Treasury Balance** \_\_\_\_\_

**ASC Donation** \_\_\_\_\_

**Literature Purchase** \_\_\_\_\_

**Rent & Supplies** \_\_\_\_\_

**Ending Treasury Balance** \_\_\_\_\_

**General comments about the meeting (format changes, number of newcomers, problems, etc...):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other issues: (things regarding how Area Service could best serve you...)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Directions for The Group Report Form

1. Please fill in your **Group Name**.
2. Please figure out your **Average Attendance** for the month since last ASC. A secretary log from your group will help you.
3. Please fill in your **Beginning Treasury Balance** (which is your treasury balance prior to ASC).
4. Please fill in the amount of your **ASC Donation** (money your group wishes to donate to Area after the Rent, Supplies and Literature have been bought).
5. Please fill in the amount you spent on **Literature** for your group.
6. Please fill in the amount you spent on **Rent & Supplies** for your group.
7. Please fill in the **Ending Treasury Balance** for the group (Amount left, if any, after all the groups needs have been met).

**General Comments Section:** In this area we share about: how a group is doing, Number of Anniversaries in the last month, Number of newcomers in the last month, Any format changes, Any problems the group may be having, letting people know your group needs support etc.

**Other Issues:** Things written here pertain to How Area Service could serve you and your group.

**\*PLEASE GIVE THIS REPORT TO THE ASC SECRETARY AFTER YOU GIVE YOUR GROUP REPORT SO, IT CAN BE INCLUDED IN THE MINUTES\***